

ALL SECTIONS ARE REQUIRED.




## I. COMPANY INFORMATION

Company Name:
ATTN to:
Address:
City, State, Zip Code
Phone:
Email:

**Shipping information:**  Same as above  Use different shipping address

Company Name:
ATTN to:
Address:
City, State, Zip Code
Phone:
Email:

## II. ORDERING INFORMATION

Gift card styles:      

Circles                      Thank You                      Holiday

**Sentiment choice (required):** The sentiment you choose will apply to all cards in your order.

Business sentiments		Celebratory sentiments		Holiday sentiments
<input type="checkbox"/> Thank You	<input type="checkbox"/> The Right Reward	<input type="checkbox"/> Have Fun	<input type="checkbox"/> Congratulations	<input type="checkbox"/> Feliz Navidad
<input type="checkbox"/> Great Job	<input type="checkbox"/> Safety Pays	<input type="checkbox"/> Just Because	<input type="checkbox"/> Enjoy, It's on Me	<input type="checkbox"/> Happy Holidays
<input type="checkbox"/> A Job Well Done	<input type="checkbox"/> The Right Choice	<input type="checkbox"/> Lucky Winner	<input type="checkbox"/> Happy Birthday	<input type="checkbox"/> Merry Christmas
<input type="checkbox"/> Our Valued Customer	<input type="checkbox"/> You've Earned It	<input type="checkbox"/> Just for You	<input type="checkbox"/> Happy Anniversary	<input type="checkbox"/> Season's Greetings
<input type="checkbox"/> Attendance Pays	<input type="checkbox"/> Your Valued Partner	<input type="checkbox"/> It's All About You	<input type="checkbox"/> Here's to You	
<input type="checkbox"/> The Right Partner	<input type="checkbox"/> Token of Gratitude	<input type="checkbox"/> Best Wishes		
<input type="checkbox"/> Sales Leader				

**Card values:** Please indicate below the number of cards you wish to order at each dollar amount. Attach an additional order form if necessary. Available in any whole-dollar amount from \$25 – \$1,000.

# of cards:	Amount: \$	# of cards:	Amount: \$
# of cards:	Amount: \$	# of cards:	Amount: \$
# of cards:	Amount: \$	# of cards:	Amount: \$
# of cards:	Amount: \$	# of cards:	Amount: \$
# of cards:	Amount: \$	# of cards:	Amount: \$

### III. PAYMENT INFORMATION

Cost per gift card: \$4.50

Delivery:  Standard Delivery (5-7 days): \$35.00  Express Delivery (2-3 days): \$45.00

#### Forms of Payment

<input type="checkbox"/> Check	<input type="checkbox"/> Debit Commerce Bank Account	<input type="checkbox"/> Commerce Bank Debit or Credit Card
Please mail to: Commerce Bank, ATTN: Gift Cards 811 Main Street, 811-12 Kansas City, MO 64105  Note: Orders will not be processed until receipt of payment.	Last four digits of account number:	Last four digits of card number: Expiration date: <i>If the credit/debit card billing address is different than address listed above, please enter billing address:</i> Address: City, State, Zip

If you choose to use another bank's debit or credit card, or wish to pay by ACH or wire, please call the Gift Card team at 1.866.946.3017 or email [giftcardorders@commercebank.com](mailto:giftcardorders@commercebank.com).

### IV. PURCHASE DISCLOSURE: BULK SALES FOR VISA® GIFT CARDS

- Cardholder assumes responsibility for the Gift card and funds loaded on the card upon delivery of the card and acceptance of the card's terms and conditions. Commerce Bank has no liability for lost, stolen, or mis-directed Gift cards, whether redeemed or not. The Customer is responsible for the accuracy of the data provided when placing Gift card orders.
- Customer agrees to all Visa® Gift Card Terms and Conditions. A complete list of fees and Terms and Conditions can be found at [commercebank.com/checkmygiftcard](http://commercebank.com/checkmygiftcard). A complete list of fees and Terms and Conditions will be included when the eGift cards are received by recipient.

If you purchase a Commerce Bank Visa® Gift Card you are acknowledging your receipt of this disclosure and agree to all terms outlined in this disclosure. The following is a complete list of all fees that may be assessed by Commerce for Visa® Gift Cards:

Card Purchase Fee: \$4.50 per card	Inactivity Fee*: \$5.00 per month	Lost/Stolen Card or eGift Card Reissue Fee: \$10.00 per occurrence
Lost/Stolen Card Cash-Out Fee: \$15.00	Standard Delivery: \$35.00 per order	Express Delivery: \$45.00 per order

\*Assessed each month after 12 consecutive months of monetary inactivity, after the Card Activation Date or anytime thereafter.

CARD EXPIRATION: The funds on this Gift Card expire as of the expiration date printed on the front of the Card, which shall be no earlier than 5 years from the date of purchase.

- Commerce gift cards may not be sold to firms in all U.S. States. State gift card Regulations may prevent Commerce Bank from providing gift cards in certain states. Commerce may, at its discretion, decline to fill gift card orders based on these state gift card regulations.
- If your business does not have an existing gift card relationship with Commerce Bank, and wishes to purchase gift cards, please contact the Gift Card Team, at 1.866.946.3017 or [giftcardorders@commercebank.com](mailto:giftcardorders@commercebank.com). Additional documentation about your business will be required prior to order delivery.
- Commerce Visa® Gift Cards can only be used in the United States.
- Incomplete forms will not be processed. Customer is solely responsible for the accuracy of all information included on the order form.
- Commerce Bank does not guarantee the successful delivery of Gift Card purchases.
- The card and balance will expire five years from purchase date or last card use.
- Commerce Bank reserves the right to decline any Gift Card order for any customer
- Commerce Bank reserves the right to change the above Terms and Conditions at any time.
- Commerce Bank complies with the terms of the Data Protection Act and applicable privacy laws/ regulations in carrying out its obligations under the terms of this agreement.

**By signing this form, I am confirming that I have read the Purchase Disclosure and I have the authority to order gift cards and to authorize payment on behalf of the company or organization listed above.**

Name

Title

Date

If your business does not have an existing relationship with Commerce Bank and wishes to purchase gift cards, please contact the Gift Card Team for information on the identifying documentation you will be required to provide. E-mail: [giftcardorders@commercebank.com](mailto:giftcardorders@commercebank.com) or call 1.866.946.3017. State Gift Card regulations prevent Visa® Gift Card sales by Commerce Bank in some states. Your Gift Card team representative will provide purchase eligibility information.

**Important Information for all Persons and Businesses Opening an Account or Ordering Gift Cards:** To help the government fight the funding of terrorism and money laundering activities, Federal law requires financial institutions to obtain, verify and record information that identifies each person or organization who opens an account or orders gift cards.

**What This Means for You:** When you open an account or order gift cards, we will ask for your name, address, date of birth and other information that will allow us to identify you and/or your organization. We may also ask for your driver's license or other identifying documents as a verification of your identity.

Or save form and email to  
[giftcardorders@commercebank.com](mailto:giftcardorders@commercebank.com)