

Credit Report Dispute Form

Instructions:

- Provide the requested information in the below blanks;
- Include a copy of the page of the credit report that you are disputing;
- Provide copies of any other documentation you believe supports the dispute;
- Sign the form; and
- Mail the completed form with copies to the address listed below.

Contact Information - Required

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Dispute Information - Required

Business Name: _____

Business Address: _____

Business City: _____ State: _____ Zip: _____

Account Number: _____ Loan Number: _____

This information on the Credit Report is inaccurate because (check the appropriate box below):

- | | |
|---|---|
| <input type="checkbox"/> This is not my account. | <input type="checkbox"/> This account is in bankruptcy |
| <input type="checkbox"/> I am a victim of identity theft. | <input type="checkbox"/> This account is closed |
| <input type="checkbox"/> I have never paid late. | <input type="checkbox"/> I have paid this account in full |
| <input type="checkbox"/> I paid this before it went to collection or before it was charged off. | |
| <input type="checkbox"/> Other: _____ | |

Have you previously made this dispute: YES NO If yes, please explain:

Signature: _____ **Date:** _____

***Please include a copy of the page of the credit report that contains the item you are disputing.
DO NOT SEND THE ENTIRE CREDIT REPORT***

Other Documentation

If you have any other documentation that you want to provide to support the dispute, please only send copies of the documentation. Examples of documentation:

- *For a bankruptcy: Chapter 7, 11, or 13 case number, district, and date filed*
- *For identity theft: police report and/or affidavit(s)*
- *Cancelled checks*
- *Correspondence about the account*
- *If you have spoken to us about the account, the name of the Commerce employee and date of the conversation*

Mail

SBA Commercial Credit Disputes
1000 Walnut, BB4-4
Kansas City, MO 64106
Fax#: 816-760-8760